

Building Regulations Application

ONE copy of this application form should be completed and sent to the appropriate Council

Nature of application (tick as appropriate)

Full Plans
Submission
Complete Section A

Building
Notice
Completion Sections A&B

Regularisation
Certificate
Complete Sections A&C

ALL APPLICANTS SHOULD ALSO COMPLETE SECTION D (FEES) AND SIGN THIS APPLICATION FORM

SECTION A – To be completed for all Applications.			
Applicant's full name and address Forename(s):..... Surname:..... Address:..... Town:..... Postcode:..... Tel:..... Fax:.....	Agent's name and address Name:..... Address:..... Town:..... Postcode:..... Tel:..... Fax:.....	Official Use Received: Ref. No. Plan Fee Inspection Fee Receipt No.	
Description of Works		Address/location of site	
Use of Building/Extension Proposed Use: If an existing building, present use:.....		Services (a) Water Supply..... (b) Heating..... (c) Foul Sewage Disposal..... (d) Surface Water Disposal	

SECTION B – Additional Information for a Building Notice.	
<p style="text-align: center;">Please give a brief description of the materials to be used in the work.</p>	<p style="text-align: center;">For a new dwelling, or an extension:</p> Number of Storeys:..... <p style="text-align: center;">Floor area of:</p> Basement: sq. m. Ground Floor:..... sq. m. First Floor:..... sq. m. Second Floor:..... sq. m. <p style="text-align: center;">Note</p> It would be helpful if a site plan could be provided to show the position of the dwelling/extension in relation to the site boundaries.

Please turn overleaf

